

MICHIGAN INTER-CLUB SWIMMING ASSOCIATION

BY LAWS

I. PURPOSE

The purpose of the Michigan Inter-Club Swimming Association is to promote friendly swimming competition, good sportsmanship and sociability among the girls and boys of member clubs and fellowship among the members of the Member Clubs.

II. MEMBER CLUBS

Birmingham Athletic Club	Edgewood Country Club
Country Club of Detroit	Grosse Pointe Yacht Club
Dearborn Country Club	Lochmoor Club
Detroit Golf Club	Oakland Hills Country Club
Detroit Yacht Club	Plum Hollow Country Club
Great Oaks Country Club	Red Run Country Club
Grosse Ile Golf & Country Club	Western Golf and Country Club

III. MEMBERSHIP

A. NUMBER OF MEMBER CLUBS. Membership of the Association shall be limited to the members of a current maximum of fourteen “Member Clubs” as defined in II, subject to expansion as provided herein.

B. MEMBERSHIP OF ASSOCIATION. The members of the Association shall be the members of the “Member Clubs” as defined in II. Each Member Club for purposes of governance of the Association, voting and all other actions shall serve as representative on behalf of the Association’s members who belong to such Member Club. While members of the Association shall be the members of the Member Clubs, the terms “membership”, “voting member”, “regular member club”, and Associate Member shall refer to each Member Club acting as one voter in its representative capacity for the members of the Association who belong to such Member Club.

C. WITHDRAWAL OF MEMBER CLUBS. Upon written notice to the Executive Committee of the Association, a Member Club may permanently withdraw from the Association. Notice of withdrawal must be delivered at least six months prior to the next scheduled Championship meet in order to be effective for that Championship Meet. Failure to provide sufficient notice shall result in the withdrawing club being subject to the usual charges and obligations associated with that Championship Meet.

D. APPLICATION FOR MEMBERSHIP. Any Member Club may sponsor a club which meets the criteria for membership contained in Section IV in order to fill a vacancy created by a Member Club's withdrawal. Upon affirmative vote of 75% of the remaining membership, such club shall be admitted to the Association as an Associate Member for a period of one year.

E. RIGHTS AND OBLIGATIONS OF ASSOCIATE MEMBER.

1. During the Associate Member's first year, the Associate Member shall conduct dual meets according to the schedule set by the Executive Committee and described in Section XI(A). The Executive Committee shall determine whether the Associate Member shall swim in the Upper or Lower Division by either (1) assigning the Associate Member to the division left with a vacancy by the withdrawal of the prior Member, or (2) by assigning the Associate Member to the other division and moving another Member Club. Election of option (2) shall be subject to consultation with the coaches of the effected clubs and an affirmative vote of 75% of the membership. The Associate Member shall not be entitled to be declared the winner of its division, regardless of its dual meet record.

2. The Associate Member shall pay all fees and dues required by these By-Laws.

3. The Associate Member shall be entitled to enter properly qualified swimmers in the championship meet and shall receive points according to the scoring system set forth in the By-Laws, PROVIDED that the Member Club is not entitled to be declared the winner of the Championship Meet. Points scored by the Associate Member shall determine placement in the upper or lower division for the following year in the event that the Associate Member is elected to Full Membership.

4. The Associate Member shall not be entitled to vote on any matter, but shall be entitled to participate in discussions prior to a vote on any matter.

F. ELECTION TO FULL MEMBERSHIP. Following a club's year of associate membership, the Member Clubs shall vote on whether to elect the Associate Member to Member status. The Associate Member shall be elected to Member status upon affirmative vote of 75% of the Membership. Upon election to full Member status, the Executive Committee shall determine where the new Member Club shall be slotted in the rotating list for hosting the Championship Meet.

G. EXPULSION FROM MEMBERSHIP. A Member Club may be expelled from membership for failure to pay the required dues and fees, or for conduct detrimental to MICSA. Expulsion shall require an affirmative vote of 75% of the Membership and notice to the offending club at least 30 days prior to the vote.

IV. CRITERIA FOR MEMBERSHIP

A. FACILITIES. At minimum, all clubs must have a clubhouse with dining facilities, and a 25-meter, six-lane pool.

B. DUES AND FEES. All Member Clubs must promptly pay dues and fees established according to these By-Laws.

C. FINALS. All Member Clubs must be willing to host the Championship Meet according to the schedule set forth by the Executive Committee. Any Member Club which is unable to host the Championship Meet, but which desires to remain part of the Association, shall deliver notice of the circumstances at least 18 months prior to the Championship Meet and shall cooperate with the Executive Committee and the other Member Clubs in seeking an appropriate resolution.

V. EXPENSES

Expenses of the Association consist of an annual Finals Stipend of \$70,000.00, beginning in 2022, given to the club hosting the Championship Meet, and general administrative costs including secretarial, printing & postage, ribbons, trophies, taxes and other miscellaneous items. The cost of the Finals Stipend shall be borne equally by each member club and shall be known as the "Finals Fee". Following the Annual Meeting, the Finals Fee shall be fixed for the following season in the amount of \$5,000.00, payable by the following June 15th. Changes to the amount of the Finals Stipend must be approved by the membership at the Annual Meeting. The Finals Fee shall increase by 2.5% per year beginning in 2023 and be reviewed at the Annual Meeting no less than every five years.

The Annual Membership Fee is calculated individually for each club, and is based on the number of swimmers who competed for the club during the previous swim season, as calculated from dual meet results. The Annual Membership Fee are intended to fund all association operating expenses beyond the Finals Stipend and are billed at the rate of \$10.00 per swimmer and is payable by April 1st. The Executive Committee shall have the authority to reduce the Membership Fee as the budget and financial conditions of the Association permit. Increases in the Annual Membership Fee beyond \$10.00 per swimmer must be approved by the membership at the Annual Meeting.

Any year-end Association account surplus shall be carried over to the following year, and any account deficit shall be made-up by equal assessment of the member clubs.

VI. ANNUAL MEETING

A. PURPOSE. A meeting to be known as the ANNUAL MEETING shall be held in the month of October at the club of the current President, or at some other location determined by the Executive Committee. The purpose of the ANNUAL MEETING is to review the swim season just completed, plan for the following swim year, and to conduct such other business as shall come before the meeting. Expenses of the ANNUAL MEETING shall be borne by the individual clubs in proportion to the number of delegates and visitors they have attending.

B. AGENDA OF ANNUAL MEETING. The agenda for the ANNUAL MEETING will typically include, but is not limited to:

- Overview of any issues and lessons-learned from the most recent season & Finals
- Review of the Championship Meet by the hosting club
- Report on the Coaches' meeting held in August
- Discussion of important subjects that may call for a vote of the membership
- Amendments to By-Laws as described in Section XIV, Amendment of By-Laws

C. NOTICE OF ANNUAL MEETING. The Executive Committee shall notify the Member Clubs of the date, time and location of the Annual Meeting at least 30 Days prior to the Annual Meeting. Notice may be made electronically or by such other means as deemed appropriate by the Executive Committee.

D. VOTING. All actions requiring a vote shall require the approval of two-thirds (2/3) of the voting members in good standing, except as provided otherwise in these By-Laws. Each regular member club shall have one vote, which shall be cast by the current Swim Chairperson or his/her designated representative from the Member Club.

VII. TRANSITIONAL MEETING

A. PURPOSE. A meeting, to be known as the TRANSITIONAL MEETING, shall be held each year in the months of April or May at the club which will host the Championship Meet that year, or at some other club determined by the Executive Committee. The attendees at this meeting shall be the members of the Executive Committee, the Swim Chairpersons for the season just completed and the Swim Chairpersons for the ensuing season. The Swim Chairpersons may invite their coach to the meeting, if they so desire. The purpose of the TRANSITIONAL MEETING is to provide for the orderly transition of the policy making, planning and business affairs of the Association from the current group of Chairpersons to the Chairpersons for the ensuing year and to conduct any business as shall be necessary to come before the meeting. The actions that can be taken at the TRANSITIONAL MEETING shall be the same and have the same standing as those that can be taken at the ANNUAL MEETING. The expenses of the TRANSITIONAL MEETING shall be borne by the individual clubs in proportion to the number of representatives and visitors they have attending.

B. AGENDA. The meeting agenda will typically include, but not limited to:

- Overview of any issues and lessons-learned from the season just completed,
- Briefing on important subjects for the upcoming season
- Review information on proposals anticipated to be presented for approval at the ANNUAL MEETING
- Present prior fiscal year Statement of Receipts and Disbursements
- Address proposed Amendments to By-Laws as described in Section XIV, Amendments to By-Laws

C. NOTICE OF TRANSITIONAL MEETING. The Executive Committee shall notify the Member Clubs of the date, time and location of the Annual Meeting at least 30 Days prior to the Annual Meeting. Notice may be made electronically or by such other means as deemed appropriate by the Executive Committee.

D. VOTING. All actions requiring a vote shall require the approval of two-thirds (2/3) of the voting members in good standing, except as provided otherwise in these By-Laws. Each regular member club shall have one vote, which shall be cast by the current Swim Chairperson or his/her designated representative from the Member Club.

VIII. LONG RANGE PLANNING MEETING

A meeting to be known as the LONG RANGE PLANNING MEETING may be called by the Executive Committee in the month of February or March at a site chosen by the Past President. The purpose of the LONG RANGE PLANNING MEETING is to make

recommendations and propose By-Law changes that participants feel should be brought before the Executive Committee for consideration at the Transitional Meeting that spring. The expense of the LONG RANGE PLANNING MEETING shall be borne by each individual in attendance. The LONG RANGE PLANNING MEETING shall be chaired by the Past President and may be attended by the Executive Committee, the Executive Director(s), at least one swim coach and any volunteer chairperson or their representatives. In event that Long Range Planning Meeting is called, the Executive Committee shall provide notice to all member clubs at least 30 days prior to the LONG RANGE PLANNING MEETING. Such notice may be delivered electronically or by such other means as deemed appropriate by the Executive Committee.

IX. OFFICERS, DIRECTORS AND EXECUTIVE COMMITTEE

The Officers of the Association shall consist of the President, Vice-President/Treasurer and Director. These three, along with the Immediate Past President and Director-at-Large shall constitute the Executive Committee. Not more than one Executive Committee member from any club shall serve on said Committee in the same year. The Immediate Past President shall chair the LONG RANGE PLANNING MEETING, if held prior to the Transitional Meeting.

The term-of-office for the Director-at-Large and each Officer shall be one-year, beginning at first of the calendar year. The full term-of-office of each Executive Committee Member shall be five years, with each Executive Committee Member rotating through each office in the following order: Director-at-Large, Secretary, Vice President/Treasurer, President, Past-President. It is intended that each Director shall hold each position for not more than one-year.

The Association's Executive Director shall maintain a rotation list by club to fill the next available Executive Committee position. If an Executive Committee Member is unable or becomes ineligible to complete his/her term, the Executive Committee Member's home club shall be asked to appoint a replacement to serve the remainder of the ineligible Director's term.

It shall be the duty of the Executive Committee to handle administrative matters of the Association in conformance with the By-Laws, to establish the schedule of dual meets and to formulate plans for the Championship Meet. One of the coaches of the league may be invited to attend the Executive Committee meetings as the Coaches Liaison.

The members of the Member Clubs shall indemnify and hold harmless the members of the Executive Committee, the Executive Director, and the Coaches Liaison against any and all claims, loss, damage, expense, or liability arising from any action or failure to act with respect to management of the Association, except in the case of gross negligence or willful misconduct.

The Association's Fiscal Year shall begin November 1 and end the following October 31.

X. RULES AND REGULATIONS CONCERNING COMPETITION

A. The M.I.C.S.A. is a closed league, permitting competition among member clubs only for any meet which shall be counted in division and league standings or for the Championship meet. Any Member Club may participate in meets or events against or with non-member clubs if they so choose, provided that such meets shall not be counted in division or league standings.

B. PARTICIPANTS. A contestant must be a son or daughter or legally appointed ward of a duly qualified member of the club he or she is representing. This rule shall apply to Associate(s) as well as member clubs. Any variations from the letter of this rule must be approved in advance by the Executive Committee and its action shall be final. A contestant may compete for only one club during a season within the Association.

C. AGE CLASSIFICATION. The age of a contestant as of May 30th shall be his/her age for the entire season. Competition shall be provided in freestyle, breast stroke, back stroke and butterfly and individual medley in the following age groups: 8 & under, 9-10, 11-12, 13-14 and 15-17 years.

D. EVENTS AND ORDER

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|------------------------------------|---------------------------------------|
| 1. 8 & Under 100 Free Relay* | 38T. Mixed 9-17 50 Backstroke TT |
| 2. Girls 200 Free Relay** | 39. Girls 8 & Under 25 Fly |
| 3. Boys 200 Free Relay** | 40. Boys 8 & Under 25 Fly |
| 4. Girls 8 & Under 25 Breaststroke | 41. Girls 9-10 50 Fly |
| 5. Boys 8 & Under 25 Breaststroke | 42. Boys 9-10 25 Fly |
| 6T. Mixed 8 & U 25 Breaststroke TT | 43T. Mixed 10 & Under 25 Butterfly TT |
| 7. Girls 9-10 50 Breast | 44. Girls 11-12 50 Butterfly |
| 8. Boys 9-10 50 Breast | 45. Boys 11-12 50 Butterfly |
| 9. Girls 11-12 50 Breast | 46. Girls 13-14 50 Butterfly |
| 10. Boys 11-12 50 Breast | 47. Boys 13-14 50 Butterfly |
| 11. Girls 13-14 50 Breast | 48. Girls 15-17 50 Butterfly |
| 12. Boys 13-14 50 Breast | 49. Boys 15-17 50 Butterfly |
| 13. Girls 15-17 50 Breast | 50T. Mixed 11-17 50 Butterfly TT |
| 14. Boys 15-17 50 Breast | 51. Girls 8 & Under 25 Free |
| 15T. Mixed 9-17 50 Breaststroke TT | 52. Boys 8 & Under 25 Free |
| 16. Girls 8 & Under 50 Free | 53T. Mixed * & Under 25 Freestyle TT |
| 17. Boys 8 & Under 50 Free | 54. Girls 9-10 50 Free |
| 18. Girls 9-10 100 Free | 55. Boys 9-10 50 Free |
| 19. Boys 9-10 100 Free | 56. Girls 11-12 50 Free |
| 20. Girls 11-12 100 Free | 57. Boys 11-12 50 Free |
| 21. Boys 11-12 100 Free | 58. Girls 13-14 50 Free |

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|----------------------------------|------------------------------|
| 22. Girls 13-14 100 Free | 59. Boys 13-14 50 Free |
| 23. Boys 13-14 100 Free | 60. Girls 15-17 50 Free |
| 24. Girls 15-17 100 Free | 61. Boys 15-17 50 Free |
| 25. Boys 15-17 100 Free | 62T. Mixed 50 Freestyle TT |
| 26T. Mixed 9-17 100 Freestyle TT | 63. Girls 9-10 100 IM |
| 27. Girls 8 & Under 25 Back | 64. Boys 9-10 100 IM |
| 28. Boys 8 & Under 25 Back | 65. Girls 11-12 100 IM |
| 29T. Mixed 8 & Under 25 Back TT | 66. Boys 11-12 100 IM |
| 30. Girls 9-10 50 Back | 67. Girls 13-14 100 IM |
| 31. Boys 9-10 50 Back | 68. Boys 13-14 100 IM |
| 32. Girls 11-12 50 Back | 69. Girls 15-17 100 IM |
| 33. Boys 11-12 50 Back | 70. Boys 15-17 100 IM |
| 34. Girls 13-14 50 Back | 71T. Mixed 9-17 100 IM TT |
| 35. Boys 13-14 50 Back | 72. 8 & U 100 Medley Relay* |
| 36. Girls 15-17 50 Back | 73. Girls 200 Medley Relay** |
| 37. Boys 15-17 50 Back | 74. Boys 200 Medley Relay** |

* Any one of the following combinations of swimmers: 4 boys, 3 boys/1 girl, 2 boys/2 girls, 1 boy/ 3 girls or 4 girls.

** Must include one swimmer from each age group: one 9-10, one 11-12, one 13-14 and one 15-17.

All non-time trial (TT) events must have a designated heat and lane for each athlete entered at the time entries are required to be submitted for a dual meet.

E. 100 IMs and 100 Freestyles shall not be scheduled to be swum together in dual meets. The Executive Committee, when it establishes the Meet Schedule, shall also determine which dual meets shall include 100 IM events and which dual meets shall include 100 freestyle events. If both coaches agree, they may also choose to swim both 100's or swim only the 100 not scheduled.

F. Current National Federation of State High School Association (NFSHS) Rules shall govern the competition in League and Championship events except where specifically stated otherwise.

G. EXCEPTIONS TO NFSHS RULES.

1. **For Strokes, Turns and Finishes**, a swimmer who complies with either U.S.S. Swim Rules or M.H.S.A.A. rules shall not be disqualified.

2. **Records on 100 (8 & U) relays** – At the Championship Meet, 8 and under swimmers will not be eligible to set official Association records for any stroke that they may swim on the lead leg of any 100 relay event. Official Association records will be recognized for a given stroke and distance only if it is set in the designated event for that stroke and distance.

3. No **Technical Suits** as defined by USA Swimming Rulebook Section 102.8.1F shall be worn by any **12 & Under** MICSA swimmer in MICSA competition.

XI. DUAL MEETS

A. SCHEDULE. Coaches shall receive the Master Schedule with dates and teams from the MICSA Executive Director in August prior to the annual Coaches Meeting. Coaches shall finalize their respective schedules with the teams in their division at the annual Coaches Meeting, and shall forward their preferred schedule to the Executive Director. The Dual Meet Schedule shall then be established by the Executive Committee and shall be presented at the next Transitional Meeting, at which time it shall be considered the official dual meet schedule.

B. ENTRIES. In Dual Meets, each Club may have THREE official entries in each individual event and ONE official relay in each relay event. Only official entries may score. All other entries shall be designated as “exhibition”. A competitor may be entered in a maximum of FOUR events, including relay events.

C. AWARDS.

1. A rotating trophy is kept annually by the club winning the Dual Meet Championship in its division.

2. Ribbons will be given for all places in all events, first through sixth in individual events and first and second only in relay events. In case of ties, duplicate awards shall be given.

D. MEALS. Host Club shall pay for and provide meals for the following:

1. Both swimming squads, coaches and assistant coaches.
2. Officials and their spouse or guest.

E. OFFICIALS.

1. Conduct of the Meet. It is mandatory that TWO officials, be hired for dual meets, to be referee, judge and starter. Each official shall have the power to disqualify for illegal strokes, false starts between legs of a relay, and enforcing the rules in general. Only ONE card is to be turned in to the scoring table. The order of the finish as determined by the judge(s) will be final. The time cards will not change the judge’s order of finish, even if the times on the card disagree, unless an electronic timing system is used, in which case the electronic system results shall be used over the judge’s call. In the event that there is a malfunction of the electronic timing system, NFSHS rules shall apply to determine the result.

2. Qualification of Officials. Officials must meet one of the following criteria:
- (a) be a USA Swimming qualified official, or
 - (b) be a National Federation of State High School Associations qualified swimming official, or
 - (c) be a Michigan High School Athletic Association qualified swimming official, or
 - (d) be a USA Swimming registered swimmer, familiar with MICSA rules and regulations, and acceptable to both teams.
 - (e) NO member, spouse of a member, or child of a member (regardless of age) of either club may act as an official, referee, starter or judge.

F. MEET ENTRIES AND RESULTS.

1. Each visiting team shall provide their entry file to the home team upon arrival for the dual meet, but in any event, no later than 30 minutes prior to the scheduled start of the meet. Each visiting team shall also provide a printed copy of their entries and a file with the team roster.

2. After each dual meet, the host club shall make available to the coach of the visiting team, as well as the Executive Director, a PDF or printed copy of the results of the meet, including the times, events, ages and results for all swimmers, along with a Meet Manager electronic back up file. This information shall be provided to the coach of the visiting team promptly upon conclusion of the meet and within 24 hours to the Executive Director.

G. SCORING.

Individual events:

Place: 1 2 3 4 5 6

Points: 7 5 4 3 2 1

Relays:

Place: 1 2

Points: 16 6

A coach may change his line-up any time during the meet, providing the change is made prior to the call for the event affected and the officials and timing system operators are notified.

H. UP-AGING. Up-aging may be used in dual meets pursuant to the following rules:

1. It is not allowed to displace a correctly aged swimmer who is swimming that day, for any event.

2. It is allowed only when a club has fewer than five (5) swimmers in an age group.

XII. CHAMPIONSHIP MEET

A. LEAGUE MEET.

1. The Championship Meet shall be held each year to determine the Association Champion. The meet shall be held during the last full weekend (Friday, Saturday and Sunday) in July.. A rotating schedule of host clubs shall be maintained by the Association Director(s) as many years in advance as possible.

2. The Championship Meet shall take place on three successive days. The first day shall consist of sufficient preliminary heats in each event to accommodate all qualified entries, ages 10 and under. The second day shall consist of sufficient preliminary heats in each event to accommodate all qualified entries, ages 11 and over, along with mixed age relay preliminaries. The third day shall consist of the Finals; the top six qualifiers from the preliminaries shall compete in the appropriate championship heat and receive medals for the first six places. Qualifiers for places 7 through 12, inclusive, from the preliminaries, shall compete in the appropriate consolation heat and receive medals for places 7-12, except that in the event that the Championship Meet is hosted by a Member Club with an eight (8) lane pool, the top eight (8) qualifiers shall compete in the championship heat for places 1-8, and receive medals for the first 8 places, and qualifiers for places 9 – 16 shall compete in the consolation heat and receive medals for places 9 -16.. Scoring shall also be adjusted to score and tabulate 16 places in each event.

3. An admission fee of \$20.00 shall be charged to spectators over the age of 17 and \$5.00 shall be charged to spectators, ages 12-17. All revenue from spectator admission fees shall accrue to the host club.

4. A charge of \$7.00 shall be paid by each club for each individual entry it submits for the Finals. Relay entries shall be charged \$28.00. All revenue from individual and relay entry fees shall accrue to the Association.

5. Finals Fee will be paid to the host club provided the host club complies with all of the Championship Meet provisions under Section XII. Any changes to Championship Meet format or operation in conflict with bylaws must be approved by the Executive Committee in order to receive the Finals Fee.

B. ELIGIBILITY.

1. Only contestants who have participated in at least one dual meet including dual meets with an Associate Member that are included on the official dual meet schedule) are eligible to represent a club at the Championship Meet.

2. A Member Club may hold a qualified time trial event and can, by reporting those full results to the Executive Director, use those results to qualify a swimmer in a particular event or for a particular time, provided that such an event MAY NOT qualify a swimmer who has not otherwise participated in a dual meet contained in the official dual meet schedule.

C. ENTRIES.

1. All entries are to be submitted to the Executive Director by a designated time on Sunday prior to the Championships. Exceptions to this timing require Executive Committee action.

2. Entries are to be submitted via e-mail which will be entered into Team Manager and returned to each club. Clubs have until Sunday evening to correct any entries deemed in error.

3. Each club is allowed a total of 84 entries into the scheduled individual events. No restriction is placed on the number of entries in an individual event.

4. Each club is allowed one relay entry in each relay event. Names are to be entered on the time card at the time of marshaling at the preliminaries. Any eligible swimmer may be used as an alternate for the Finals.

5. Each swimmer may be entered in a maximum of three events, one of which must be a relay if the swimmer enters the maximum of three events. Each entry for an individual event must be accompanied by a qualified time associated with a swim in a dual meet or a qualified time trial, which time must be submitted to the league's Executive Director prior to the established cut-off date.

6. A swimmer may scratch from any event prior to the qualifications of said event. The meet manager should be informed of scratches as soon as possible. A competitor who qualifies for the Finals may scratch from said event within thirty (30) minutes after qualifying without penalty. If he/she does not scratch within the thirty (30) minute time limit, he/she must swim the event or be barred from all further competition in the Finals.

7. If a club has a void age group, the coach may up-age a swimmer to complete his/her relay in the finals. A club cannot have a void age group in the Finals if said club entered a swimmer (not including up-aged swimmers) in that age group in any of their dual meets or any time trials during the season.

D. EVENTS AND ORDER.

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|------------------------------|-------------------------------|
| 1. 8 & Under 100 Free Relay* | 33. Boys 15-17 Back |
| 2. Girls 200 Free Relay** | 34. Girls 8 & Under 25 Fly |
| 3. Boys 200 Free Relay** | 35. Boys 8 & Under 25 Fly |
| 4. Girls 8 & Under Breast | 36. Girls 9-10 25 Fly |
| 5. Boys 8 & Under 25 Breast | 37. Boys 9-10 25 Fly |
| 6. Girls 9-10 50 Breast | 38. Girls 11-12 50 Fly |
| 7. Boys 9-10 50 Breast | 39. Boys 11-12 50 Fly |
| 8. Girls 11-12 50 Breast | 40. Girls 13-14 50 Fly |
| 9. Boys 11-12 50 Breast | 41. Boys 13-14 50 Fly |
| 10. Girls 13-14 50 Breast | 42. Girls 15-17 50 Fly |
| 11. Boys 13-14 50 Breast | 43. Boys 15-17 50 Fly |
| 12. Girls 15-17 50 Breast | 44. Girls 8 & Under 25 Free |
| 13. Boys 15-17 50 Breast | 45. Boys 8 & Under 25 Free |
| 14. Girls 8 & Under 50 Free | 46. Girls 9-10 50 Free |
| 15. Boys 8 & Under 50 Free | 47. Boys 9-10 50 Free |
| 16. Girls 9-10 100 Free | 48. Girls 11-12 50 Free |
| 17. Boys 9-10 100 Free | 49. Boys 11-12 50 Free |
| 18. Girls 11-12 100 Free | 50. Girls 13-14 50 Free |
| 19. Boys 11-12 100 Free | 51. Boys 13-14 50 Free |
| 20. Girls 13-14 100 Free | 52. Girls 15-17 50 Free |
| 21. Boys 13-14 100 Free | 53. Boys 15-17 50 Free |
| 22. Girls 15-17 100 Free | 54. Girls 9-10 100 IM |
| 23. Boys 15-17 100 Free | 55. Boys 9-10 100 IM |
| 24. Girls 8 & Under 25 Back | 56. Girls 11-12 100 IM |
| 25. Boys 8 & Under 25 Back | 57. Boys 11-12 100 IM |
| 26. Girls 9-10 50 Back | 58. Girls 13-14 100 IM |
| 27. Boys 9-10 50 Back | 59. Boys 13-14 100 IM |
| 28. Girls 11-12 50 Back | 60. Girls 15-17 100 IM |
| 29. Boys 11-12 50 Back | 61. Boys 15-17 100 IM |
| 30. Girls 13-14 50 Back | 62. 8&Under 100 Medley Relay* |
| 31. Boys 13-14 50 Back | 63. Girls 200 Medley Relay** |
| 32. Girls 15-17 50 Back | 64. Boys 200 Medley Relay** |

* Any one of the following combinations of swimmers: 4 boys, 3 boys/1 girl, 2 boys/2 girls, 1 boy/ 3 girls or 4 girls.

** Must include one swimmer from each age group: one 9-10, one 11-12, one 13-14 and one 15-17.

E. DISQUALIFICATION. Disqualification of a finalist in the Championship shall constitute loss of points, but the disqualified swimmer shall receive the award for the lowest position in the consolation or final.

F. AWARDS.

1. A permanent trophy (the PINKSTON TROPHY) shall be awarded to the team winning the Championships.

2. A permanent trophy shall be given to the team who scores the highest number of points in (a) girls competition and (b) boys competition.

3. A rotating trophy awarded to the same club for the third time shall become the permanent possession of that club and a replacement shall be provided.

4. Each team awarded a trophy at the Championship meet is responsible for having their name engraved on that trophy. All trophies with the exception of the girl's high point, the boy's high point and the Pinkston trophy must be returned to MICSA the Monday before the Championship meet.

G. MEALS. During the Championship meet meals for the visiting swimmers shall be paid for by the individual or their own club. The host club shall pay for the meals of the paid officials and coaches during the preliminaries and Finals of the Championship meet.

H. OFFICIALS. The minimum of five officials are required at the Championship Meet. Two (2) referees/starters, one (1) alternate referee/starter, a chief timer, in charge of all watches, lane assignments of timers and automatic timers, and a timing system official. The host club shall select officials for the Championship Meet and submit their selections to the Executive Committee for approval not later than thirty days prior to the Championship Meet.

I. SCORING.

Individual Events

Place	1	2	3	4	5	6	7	8	9	10	11	12
Points	16	13	12	11	10	9	7	5	4	3	2	1

Relays

Place	1	2	3	4	5	6	7	8	9	10	11	12
Points	32	26	24	22	20	18	14	10	8	6	4	2

In the event that the Championship Meet is held in an eight lane pool, scoring shall be follows:

Individual Event

Place	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Points	20	17	16	15	14	13	12	11	9	7	6	5	4	3	2	1

Relays

Place	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Points	40	34	32	30	28	26	24	18	14	12	10	8	5	6	4	2

J. TIMING. Automatic timers shall be used for the Championship Meet. Individual timers in the form of club members from each club shall be assigned as back-up timers in the event of a failure of the automatic equipment. NFSHS rules shall apply when timers are used, and all contestants must touch the plate on the finish of a race.

When there is an obvious discrepancy, the Officials may alter the results of the automatic timing by using the back-up time. An obvious discrepancy will be deemed to exist when the discrepancy between the automated system and the back-up times exceeds the timing system's error margin. FSHS Rules shall apply to determine the resolution of such a discrepancy. The official assigned to the timing table shall review all results for such discrepancies.

The official assigned to the timing table must observe or be notified of the obvious discrepancy and agree that it exists within thirty (30) minutes of the announcement of the results for the race for the results to be altered.

XIII. COACHES' MEETING

A. A meeting (known as the Coaches Meeting) shall be held within one month following the championship Meet with the coach of the host club for next seasons Finals serving as chairperson. Coaches' recommendations derived from this meeting shall be submitted to the Executive Committee for possible placement on the agenda at the Annual Meeting.

B. The following meetings may be scheduled as required and shall be hosted by the coach of the club hosting the Championship meet of the current season:

1. A meeting, approximately thirty (30) days prior to the date of the Championship Meet, to confirm the officials for said meet, to turn in team membership lists for the program and to be informed of any special problems the host club may have concerning the Championship Meet.

2. A meeting for the review of entries, meet program and all meet information to be held at a designated time on the Monday prior to the Championship Meet.

XIV. AMENDMENT OF BY-LAWS

A. PROPOSAL. Any Member Club or the Executive Committee may propose an amendment to the By-Laws, which proposal shall be brought to the full Membership and voted on as prescribed below.

B. NOTICE TO EXECUTIVE COMMITTEE. A Member Club proposing a By-Law amendment shall submit the proposed change to the Executive Committee in writing, at least 30 days prior to the Annual Meeting or the Transitional Meeting, whichever occurs soonest.

C. NOTICE TO MEMBERSHIP. The Executive Director shall, at least 21 days prior to the Annual Meeting or the Transitional Meeting, whichever is soonest, give notice of the proposed By-Law change to each Member Club. Such notice may be made by electronic means. The notice shall contain the exact amendment proposed.

D. INCLUSION ON AGENDA AND VOTING. The proposed By-Law amendment shall then be included on the agenda for the Annual Meeting or the Transitional Meeting, whichever is soonest, and following discussion of the amendment, shall be voted upon by the Membership. A By-Law amendment shall be considered approved when 75% of the Membership votes to approve the amendment.

E. NOTICE OF CHANGE TO BY-LAWS. Upon approval by the membership of an amendment to the By-Laws, the official records of the Association shall be revised to reflect the amendment. The Executive Director shall also forward notice of the amendment to all Member Clubs. Such notice may be sent electronically.

XV. CONDUCT OF MEETINGS

The Annual Meeting, the Transitional Meeting, and the Long-Range Planning Meeting (if held) shall be conducted according to Robert's Rules of Order.

As approved April 26, 2022